

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting April <sup>9</sup>~~10~~, 2019

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 20, 2018
- Published in the Howell Times on December 29, 2018
- Filed written notice with the Township Clerk on December 17, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were six (6) members of the public in attendance.

### **Administering the Oath of Office: None**

Commissioner Acampora reported that the regular workshop Meeting Minutes of March 11, 2019 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on March 12, 2019.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Bailey. The motion passed unanimously by the Board.

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment:

<b>Bills</b>	<b>Amount</b>
verizon	\$ 190.05
optimum	\$ 168.65
taylor oil	\$ 285.00
common cent-save lives	\$ 697.60
csm	\$ 356.00
defender	\$ 931.87
van wickle auto supply	\$ 5.56
motorola solutions	\$ 3,250.00
roberts electronics	\$ 312.00
new jersey american water	\$ 3,358.00
motorola solutions	\$ 936.00
cit	\$ 97.00
taylor oil	\$ 220.32
witmer public safety group	\$ 466.00
liberty mutual	\$ 8,338.00
ramtown fire company	\$ 23,833.33
net link web services	\$ 199.00
mike acampora	\$ 43.55
<b>Totals</b>	<b>\$ 43,687.93</b>

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills

Bommer – Yes

Bailey – Yes

Stalling - yes

Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

DMV – Registration for tanker 495

Howell Twp. 2019 tax vouchers, needing signatures

Govbids.com sales receipt for sale of old SCBA equipment

Gladfelter insurance – claim for vehicle 486

Sendzik and Sendzik – Article regarding Works Comp. claims

Affidavit of Publication for sale of SCAB equipment

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

Mohel Elliot – Engagement letter

Legal inquiry approval

Insurance confirmation

Bank confirmation

Liberty Mutual Insurance – Workers Comp. renewal policy

Minutes from Fire Communications Meeting at Fire Bureau on 4/4/19

## Sent

None

## COMMITTEES

### Executive Board

Meeting held on 3/28/19 attended by Commissioner Bommer.

Next meeting will be held on 4/25/19.

Discussion of the radio/communications system.

Two (2) new commissioners were introduced – one in District 2 and one in District 5

### Chief's Report

Chief Gotto stated Lt. Scarlato attended the communications meeting at the fire bureau on 4/4/19. The next meeting will be held on 5/16/19.

MSA SCBA project has been completed. We currently have no spare bottles besides what are on the truck. Back up bottles will need to be purchased in the future.

Chief Gotto discussed the possibility of the Board reimbursing fire fighters mileage expense for attending training classes outside of the Monmouth County fire academy.

This would only be for members under the age of 21. All other members have the opportunity, with permission, to use a fire company vehicle to attend training classes.

The Board was in agreement that anyone attending the Fire Fighter I class at the Middletown Fire Academy can submit an expense voucher at the end of the class and the Board will reimburse the fire fighter for mileage traveled, as per the current federal government compensation guidelines. This was tabled for further discussion at the next Board meeting.

### Chief Engineer

Chief Engineer Gilisenan stated that the pump on brush truck 494 needs a new carburetor. The cost of replacement is approximately \$200. The Board agreed to have the new carburetor installed.

Ladder 490 air line was damaged last night and has already been repaired by the service vendor.

Vehicle 486 light tower has been removed by the service vendor and sent back to the manufacturer for repair.

The handle on the fuel pumps are still leaking and are in need of replacement.

The engineers have established a group text to alert them of any problems with equipment or apparatus.

### Purchaser:

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

The three (3) portable radio chargers and new portable gas detector have been received. Chief Gotto is requesting to purchase the following equipment:

- Two (2) gas powered trash pumps not to exceed \$2500
- Hose washing device - \$500
- Hose drying rack - \$710
- Two (2) – 5” LDH suction replacement valves costing \$1,675 each (total not to exceed \$3,350)
- Three (3) utility/hydrant bags for the back of the trucks - \$100 each (not to exceed \$300)
- Smoke machine for training - \$1,150
- Hose:   six (6) lengths of 3” hose - \$1,800  
          four (4) lengths of Blue 1 3/4” hose - \$760  
          six (6) lengths of 5” hose - \$3,738
- 100 labels for equipment - \$100

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to purchase the above requested equipment at the costs provided. The motion passed unanimously by the Board.

Chief Gotto also requested to purchase forty (40) SCBA bags for masks at a cost of approximately \$20 each, along with signs to be placed in each truck pertaining to riding assignments. Total cost of everything will not exceed \$1,000. A motion was made by Commissioner Bailey and seconded by Commissioner Stalling, to move forward with the purchase of the bags and signage. Most passed unanimously by the Board.

A discussion between the Board and the line officers resulted in the removal of the electronic Drone from the 2019 budget.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to purchase a replacement saws-all for Engine 480 at a cost not to exceed \$350. Motion passed unanimously by the Board.

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to purchase a forcible entry training prop not to exceed \$8,995. The motion was approved unanimously by the Board. Chairman Scarlato noted that they will look to purchase the prop during their trip to Harrisburg, where he is hoping to receive a discounted price.

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to purchase a much-needed backup camera for Tanker 495. Motion passed unanimously by the Board.

Chief Gotto also stated that the line officers are currently working on putting together a spec for the future purchase of turnout gear.

## **TRUCK COMMITTEE:**

Sayreville fire company will be bringing their truck down on Saturday, April 27<sup>th</sup> at 8:30am for the Board and Line officers to review.

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## OLD BUSINESS:

The Board has agreed to send four (4) commissioners and four (4) line officers to the Harrisburg expo on May 17<sup>th</sup> and 18<sup>th</sup> in order to meet vendors for future equipment purchases.

Fire company annual physicals are scheduled for Saturday, May 4<sup>th</sup> at 9am. The sign-up sheet has been posted and all fire fighters needing the physicals have been notified.

UL testing will take place on 4/16 & 4/17, which will include aerial and ground ladders and pump testing.

## NEW BUSINESS:

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to sign the 2019 engagement letter with Mohel Elliot Bauer & Gass for 2019 to provide audit services to the Board. The motion passed unanimously by the Board.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: None**

**PAYROLL: None**

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the for the Board's accounts:

### CHECKING ACCOUNT

OPENING BALANCE	\$ 28,447.45
INTEREST	\$ 7.04
TRANSFER	\$ 40,000.00
SUB-TOTAL	\$ 68,454.49

NJ – PERS TEPS Payment	\$
BILLS PAID	\$ 43,687.93
CLOSING BALANCE	\$ 24,766.56

### SAVINGS ACCOUNT

OPENING BALANCE	\$2,078,570.83
DEPOSIT	\$
INTEREST	\$ 1,324.18
SUB-TOTAL	\$2,079,895.01
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	\$ 40,000.00
CLOSING BALANCE	\$2,039,895.01



# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## PAYROLL ACCOUNT

OPENING BALANCE	\$ 24,163.88
TRANSFER	\$
ADP	\$
INTEREST	\$ 14.85
SUB-TOTAL	\$ 24,178.73
PAYROLL	\$ 10,852.88
FEES	\$ 5,441.83
FEES	\$ 126.60
CLOSING BALANCE	\$ 7,757.42

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

**PUBLIC COMMENT:** There were six (6) members of the public in attendance at the end of the meeting.

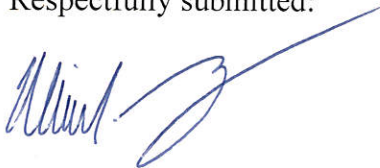
**EXECUTIVE SESSION:** At 21:35 hours, Commissioner Bommer made a motion, which was seconded by Commissioner Bailey, to adjourn the regular meeting and go into an Executive Session. Motion passed unanimously by the Board.

At 21:55 hours, Commissioner Bommer made a motion, which was seconded by Commissioner Bailer, to return to the regular business meeting. Motion passed unanimously by the Board.

**ADJOURNMENT:** This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:57 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk